Job Opportunity: Outreach Advocate

Mission: The Worker Justice Center of New York pursues justice for those denied human rights, with a focus on agricultural and other low-wage workers, through legal representation, community empowerment and advocacy for institutional change.

Opportunity: The organization is currently seeking to hire a part-time Outreach Advocate to join our Outreach & Education Team. This is a temporary position with a desired start date on or near June 1, 2023 and an end date of November 30, 2023.

Job Title: Outreach Advocate

Supervisor: Director of Advocacy, Outreach & Education

Working Hours: average 15 hours/week (schedule will vary week-to-week)

Location: This position is based in our Rochester, NY, office. Regional travel within New York State is an expected component of this job.

Compensation: This is an hourly (non-exempt) position compensated at $21/hour

Additional Benefits: Use of a company-owned vehicle is available for work-related travel, subject to scheduling and availability. Flexible scheduling is available to all WJCNY employees to accommodate community-facing work that may occur during evenings and occasional weekends.

Job Requirements:

- Conduct direct outreach to farmworkers and other communities of low-wage workers through a variety of activities and program initiatives, including in-person outreach at farmworker housing locations across the Finger Lakes Region and Western NY. These outreach activities often occur during evening hours and occasionally on weekends.
- Distribute educational materials geared toward farmworkers and other immigrant communities disproportionately impacted by workplace abuse and exploitation.
- Assist eligible farmworkers in applying for the Farm & Food Worker Relief Program, which provides workers with a one-time pandemic relief payment of $600.
- Conduct surveys with migrant & seasonal farmworkers on wages and working conditions.
• Promote subscription to WJCNY’s mass communications platform to facilitate ongoing communication and information-sharing about legal rights.
• Identify potential legal violations and refer affected workers for consultations with WJCNY’s legal team.
• Facilitate referrals to outside organization for other critical services not provided directly by WJCNY.
• Collaborate with other non-profits, community-based organizations, and government agencies where appropriate to achieve program goals.
• Provide regular, detailed reports as required by supervisor and funders.

Qualifications:
• Advanced written and verbal fluency in English and Spanish required
• Direct experience with low-wage workers and/or immigrant communities (personal, lived experience included)
• A demonstrated commitment to workers’ rights, immigrant rights, or other relevant social justice issues
• Excellent communication and interpersonal skills, including active listening and conflict management skills
• Strong organizational and time-management skills
• Proficiency in Microsoft Office and Google-based applications
• The ability to quickly learn the programs and applications used in our day-to-day work, including Legal Server legal case management software and WhatsApp
• Associate degree or equivalent combination of education and professional experience
• A valid driver’s license

To apply: please submit a cover letter and resume via email to jobs@wjcny.org. Please include “Outreach Advocate” in the subject line of your email.

WJCNY is an equal opportunity employer and encourages all applicants regardless of race, sex, disability, religion, national origin, sexual orientation, or gender identity. WJCNY is an affirmative action employer and encourages applicants from women, people of color, persons with disabilities and LGBTQIA individuals.