

WTU Membership Application on PeopleSoft

Follow these steps below to become a WTU member!

1. Login into **PeopleSoft**.

ess.dc.gov from home pshcm.dc.gov from work location

2. Click NavBar (far right icon).

3. Click Navigator.







4. Click Self-Service.

NavBar: Navig	ator	0
	Self Service	-
Recent Places	Time Reporting	>
-	Personal Information	>
My Favorites	Payroll and Compensation	>
	Benefits	>
Navigator	Learning and Development	>
	Performance Management	>
	Recruiting	>
	Review Transactions	
	Manage Delegation	

5. Click Payroll and Compensation.



6. Click Labor Organization Enrollment.

			Add to Eavorites	Sign Or
gov internet	Welcom	WATTS, TARA M (j.	
abor Organization E	nroliment Empi ID			
Inion Information				
Bargaining Unit: 0205	Teachers Local No. 6 (WTU)			
Union Code: MAA	WTU -MAA			
Deduction Code: DU0205	DU-A.F of Teachers Local No. 6			
Union Contact Name:	Valorie Kilby			
Union Contact Phone:	202/517-0728			
Deduction Information				
Union Dues Amount: \$36.0	80			
Begin Deduction on: 07/21/2	2019			
Deduction Frequency: Biwee	akty			
a condition of maintaining me rate to be adjusted according This authorization and direct authorization, and I direct tha shall be irrevocable for the st	at any time the dues structure an imbership with the WTU change, by to meet the new structure or an on shall be irrevocable for a peri- t this authorization and direction accessive period of one (1) year, a ployer not more than thirty (30)	I hereby authorize my dues dedu nount. od of one (1) year, from the date of shall be automatically renewed, i niless written cancellation notice	stion of this and is given	

- 7. Scroll down to read the Enrollment Disclaimer and then click Enroll.
- 8. **Verify Identity** by re-entering your password. You will receive a message that you have successfully enrolled.

Contact the WTU should you have any questions or problems enrolling. Carlton Nettles <u>membership@wtulocal6.net</u>

(202) 517-0728