



YNPN-TC Board Meeting

February 7, 2019

5:30pm – 7:30pm

Attendance: 18-0					
	Present	Absent		Present	Absent
Abrianna Thao	X		Kevin Bruins	X	
Biftu Takele	X		Kristin Skaar	X	
Cate McKay	X		Laura Daugherty	X	
Dan Frankenfeld	X		Laura Sherar		X
Emily Pyle	X		Matt Boston	X	
Erica Connell		X	Nicole Lovold-Egar	X	
Kayla Farhang	X		Paul Johnson		X
Kelsey Parsons	X		Ruth Hamberg	X	
Ken Lawrence	X		Tess Montgomery		X

Minutes:

5:30 pm - Due to weather, board meeting is moved to a Google hangout platform. Google hangout has technical difficulties. Board meeting is moved to Zoom platform.

6:00 pm - Icebreaker: what was your most embarrassing professional moment?

6:20 pm - Committee chair elections begin. For Programming Committee Chair, Abrianna Thao is the sole nominee. She makes her case to the board and answers their questions. Abrianna leaves the meeting and the rest of the board discusses her nomination. The board votes to approve Abrianna Thao as the new Programming Committee Chair.

6:35 pm - The sole nominee for the Communications Committee Chair is Emily Pyle. She makes her case to the board and answers their questions. Emily leaves the meeting and the rest of the board discusses her nomination. The board votes to approve Emily Pyle as the new Communications Committee Chair.

6:46 pm - The sole nominee for the Membership Committee Chair is Cate McKay. She makes her case to the board answers their questions. Cate leaves the meeting and the rest of the board discusses her nomination. The board votes to approve Cate McKay as the new Membership Committee Chair.

7:00 pm - Abrianna Thao and Kelsey Parsons were originally the two nominees for the Volunteer Manager position. Since Abrianna was approved as the Programming Committee Chair, she is

ineligible to run for the Volunteer Manager position as well. Kelsey Parsons is the sole nominee for the Volunteer Manager position now. She makes her case to the board and answers their questions. Kelsey leaves the meeting and the rest of the board discusses her nomination. The board approves Kelsey Parsons as the new Volunteer Manager.

7:11 pm - The sole nominee for the new Development position is Matt Boston. He makes his case to the board and answers their questions. Matt leaves the meeting and the board discusses his nomination. The board approves Matt Boston to the new Development position.

7:30 pm - Consent agenda is voted on and approved by the board.

Agenda:

Welcome!

Mission/Vision/Values or Board Building- (10 minutes) 5:30 pm

Consent Agenda - (10 minutes) 5:40 pm

- Vote on [December Meeting Minutes](#)

Committee Check-in - Read Ahead of Meeting

What's one thing you're excited about in the last month, and what's one thing you could use help with from the board?

- **MemComm**
 - Excited about:
 - Need help with:
- **GovComm**
 - Excited about:
 - Need help with:
- **ProComm**
 - Excited about: A great year of 2018 programming!
 - Need help with: Getting Peer Mentor Program up and running
- **EYLI**
 - Excited about: Jan 11th Mid Year Retreat on Social Justice Fundraising, Philanthropy 101, Navigating Donor Relationships
 - Need help with: resources (articles, podcasts, etc.) on effective co-creation

Official Business/Discussion - (20 minutes) - Kevin/Laura 5:50 pm

- Get to know you activity
- Board Member Specifics
 - [Committees](#)
 - New members should attend all of the committees and notify Kevin/Laura which committee will be their official committee
 - Returning members don't need to committee shop, but they should notify Kevin/Laura of their choice
 - GovComm:
 - MemComm:
 - ProComm:
 - Calendar
 - [Events/Communications Leads](#)

- All board members encouraged to be event/communications leads at least once a year
 - You can do this even if you aren't on the Communications or Programming committees
 - [Blogs](#)
 - Returning board members are already on the schedule, Managing Blog Editor will contact new Board Members
 - [MVV](#)
 - Will send email to the MVV person two weeks before board meeting reminding them
 - [Programming Calendar](#)
 - Board Buddies

Returning Boardies	New Boardies
Kristin	Paul Johnson
Ruth	Nicole Lovold-Egar
Ken	Emily Pyle
Kayla	Matt Boston
Dan	Cate McKay
Laura S	Erica Connell
Biftu	Kelsey Parsons
Laura D	Tess Montgomery
Kevin	Abrianna Thao

- Financial Fun - bank account, reimbursements, board giving, etc.
- For expenses/reimbursements: If something is tied to a specific committee, ask the committee chair to approve the expense. If it is a general item, ask Sarah, Cole, or Ken
- Board Giving: We ask for 100% board participation in board giving. We don't say a specific amount; just that it is something meaningful to you. You can ask for someone to donate on your behalf. If you have concerns about giving, contact Sarah/Cole.
- More financial information is in the board binders
- [NationBuilder](#)
- New members: Go [here](#) and then check your email for directions on setting up an account
- [YNPN Leaders Site](#)
- Open [positions](#) and how to apply - Membership, Programming, Communications Chair, Volunteer Manager,
- Check board binder for position descriptions
- If you are interested in being Volunteer Manager, email Kevin/Laura a paragraph about why so we can vote at the next board meeting. This should be submitted in the next two weeks.
- If you are interested in Membership Chair, email Kevin/Laura a paragraph about why. This should be submitted in the next two weeks. You will then attend the February MemComm committee meeting where they will vote

[Board Matrix of Responsibilities](#)

- We want all board members to get an experience that is valuable for them, so each board member should review the matrix to determine how they will be involved
- Contact Kevin, Laura, or Dan if you have questions

How to be a YNPN-TC brand ambassador - (10 minutes) - Ruth 6:10 pm

- We will have further lessons about the YNPN-TC brand at future meeting, but see link's handout for basics

Straggles - (5 minutes) - Laura 6:20 pm

- Structure - how to do them - next steps
- Committees will vote on Straggles in February, full board will vote on the Straggles in March
- Goals should be SMART Goals

Budget Discussion - (20 Minutes) -Ken and Dan 6:25 pm

- [Discuss new YNPN-TC Fiscal Year and budget process](#)
- Plan to create budget for upcoming year

Member Survey - (15 minutes) Cate 6:45 pm

- History of member survey
- Changes proposed

Partnership Event Opportunity - (15 minutes) Ruth 7:00pm

- Potential opportunity to connect all young professional organizations of the Twin Cities for an event in 2019. Initial questions: Do you like the idea? What role do you see YNPN-TC playing? What would you want to see / not see to help it be a great opportunity for our members? What questions do you have?

Official Business & Wrap-Up - (5 Minutes) - Laura 7:15 pm

- Anything New?

Officer & Chair Updates (Written updates here - read ahead of time and bring any questions you may have)

- Chair & Vice Chair
 - Next Board Meeting: Thursday, February
 - Reminder - Please connect directly with Kevin Bruins or Laura Daugherty if you want to talk about Board Giving
- Treasurer
 - [End of FY '18 Budget](#)
- Secretary
 - Check your information on the [Board Roster](#) to make sure it is correct
- Volunteer Manager
 - No update
- National Liaison
 - Register for the YNPN Leaders Site: <http://leaders.ynpn.org/register>
 - This is where you can find resources, history, affiliation information, upcoming national events, etc.
- Membership
 - Member survey is open! We'll share results at the February meeting.
- Communications
 - New: [Brand ambassador board training](#)
 - New boardies: Remember to send your bio and photo to Kristin! (kristin.k.skaar@gmail.com)

- Like/follow @YNPNTC on Facebook, Instagram, and Twitter; and join the LinkedIn group. If you aren't on one of these, now's a great time. Talk to Ruth to get set up
- Governance
 - No update
- Programming
 - If you have programming ideas for 2019, share with ProComm!
- EYLI Leadership Institute
 - No update

Recent & Upcoming Programs

- **Previous**
 - December: Ugly Sweater Party
- **Upcoming**
 - January:
 - (Tentative) Volunteer Day
 - (Tentative) Peer Mentor Kick-off